

**MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
2021 MEETING TIMELINE**

Agenda Items Due to Board Office	Draft Materials Due to Board Office	Work Group #1 (3 pm)	Work Group #2 (3 pm)	Final Materials Due to Board Office	Work Sessions & Meetings
N/A	N/A	N/A	N/A	N/A	January 13 (Election of Officers)
Monday, Dec. 21	Monday, Jan. 11	Wednesday, Jan. 13	Tuesday, Jan. 26	Monday, Feb. 1	February 11-12
Monday, March 1	Monday, March 15	Wednesday, March 17	Tuesday, March 30	Monday, April 5	April 15-16
Monday, May 3	Monday, May 17	Wednesday, May 19	Tuesday, June 1	Monday, June 7	June 16-18 (Retreat)
Monday, July 26	Monday, Aug. 9	Wednesday, Aug. 11	Tuesday, Aug. 24	Monday, Aug. 30	September 9-10
Monday, Sept. 13	Monday, Sept. 27	Wednesday, Sept. 29	Tuesday, Oct. 12	Monday, Oct. 18	October 28-29
Monday, Nov. 1	Monday, Nov. 15	Wednesday, Nov. 17	Tuesday, Nov. 30	Monday, Dec. 6	December 16-17

Deadlines for Materials:

Materials should be submitted to the Board Office no later than 5:00 pm on or before the due date.

Meeting Schedules:

Work session days generally run from 9:00 am until 4:30 pm the day prior to regular meetings, unless otherwise noted.

Formal meetings begin at 8:00 am, unless otherwise noted.

For the most current meeting times and information, please visit: <http://trustees.msu.edu/meetings>.

Prep Sessions:

Prep sessions are held the week prior to a Board meeting. Scheduling notices are sent by the Board Office.

Retreats:

Board retreats typically consist of a same-day work session and regular meeting followed by an off-site retreat.