



BOARD OF TRUSTEES

Executive Action Summary

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**Committee Name** Budget and Finance

**Date** June 28, 2024

**Agenda Item:** Authorization to Plan - Spartan Stadium Renovations to Second and Third Floor

Information

Discussion

Action

**Resolution:**

BE IT RESOLVED, that the Board of Trustees of Michigan State University hereby authorizes the Administration to plan for the project entitled Spartan Stadium Advancement Renovations.

**Recommendation:**

The Trustee Committee on Budget and Finance recommends that the Board of Trustees authorize the Administration to plan for renovation of selected areas of the office tower at Spartan Stadium.

**Prior Action by BOT:** NA

**Responsible Officers:**

- Kim Tobin, Vice President for University Advancement
- Dan Bollman, Vice President for Strategic Infrastructure Planning and Facilities
- Barbara Kranz, Assistant Provost, Institutional Space Planning and Management

**Summary:** Renovations to the University Advancement (UA) space on the second and third floors of the office tower at Spartan Stadium will maximize the use of space and support ever-increasing demand on fundraising, by allowing flexible meeting and donor engagement space to host alumni, donor functions, and community events. The renovations will redefine visitor’s first impression of UA’s space.

Additionally, UA’s post-pandemic work modalities include a range of hybrid, fully remote and in-person work arrangements. As a result, there is an opportunity to right-size the space and provide flexibility and technology to support the new work modalities. University Advancement will vacate the space on the

north side of the second floor and consolidate into the remaining space. The vacated space will be available to address other institutional needs.

**Background Information:**

MSU is currently in the leadership phase of a \$3 Billion campaign. These renovations are necessary prior to the public launch of the campaign to build out space to host alumni and donors and to better support the current and future advancement workforce.

University Advancement is headquartered in the office tower at Spartan Stadium and occupies approximately 60,000 assignable square feet of space on the second and third floors. Their current space comprises a mix of private offices, workstations, conference rooms, and support spaces.

University Advancement provides critical financial resources from private philanthropy to help the University reach its strategic goals. The space is not conducive for hosting alumni and donors. There are no functional areas to host events, receptions or high-level donor meetings, and it still has the branding of a campaign that concluded over five years ago.

**Source of Funds:**

Planning for this project will incur costs for consultants, designers and cost estimating which will be funded by UA, UA fundraising, and university contributions. Planning costs are estimated at \$1 Million. Planning costs are based on 7% of the pre-planning budget estimate, which covers costs through bid documents necessary prior to authorization to proceed. This is consistent with recent capital projects.

The administration will bring forward a funding plan for the full project cost when seeking authorization to proceed.

**Resource Impact:**

University Advancement has continued to grow over the years with the ever-increasing demand on fundraising. Even though UA expects this growth to continue, UA will vacate 25% of its current space at Spartan Stadium. UA will become more efficient by maximizing utilization of its assigned space by more collaboration and shared office/workstation space.

# Conceptual New Space

