GUIDELINES FOR EXCEPTIONS TO ORDINANCE 21.03

MSU Ordinance 21.03 prohibits the possession of open or uncapped containers of alcoholic beverages and the consumption of alcoholic beverages in all public areas of lands governed by the MSU Board of Trustees and in all public areas of campus buildings, unless an exception has been granted by the Secretary of the Board of Trustees. The following guidelines have been established for the granting of such exceptions.

General Provisions:

1. Exceptions shall not be granted for the areas of campus buildings where the consumption and possession of alcoholic beverages are prohibited by Ordinance 21.02.

2. Enforcement of Ordinance 21.03 will be suspended on all public lands of campus bounded by Grand River Avenue, Hagadorn Road, Mount Hope Road, Michigan Avenue, Kalamazoo Street, and Harrison Road during home football game days during the hours the University parking lots are open for tailgating, except on Munn Field and in pedestrian areas immediately adjacent to Spartan Stadium. Enforcement of Ordinance 21.03 will not be suspended for public areas of campus buildings during home football game days, unless an exception has been granted by the Secretary of the Board of Trustees.

3. Enforcement of Ordinance 21.03 will be suspended for events or occasions hosted by the Board of Trustees, the Office of the President (e.g., receptions at Cowles House), or University Development.

4. Enforcement of Ordinance 21.03 will be suspended for events or locations covered by a Michigan liquor sales license or permit, but only for sales of alcoholic beverages pursuant to that license or permit.

5. Exceptions to Ordinance 21.03 may be granted for other events by the Secretary of the Board of Trustees, pursuant to the procedures outlined below.

Requesting An Exception:

1. Individuals or groups wishing to obtain an exception to Ordinance 21.03 must submit an “Alcoholic Beverages Exemption Form” to the Secretary’s Office at least three weeks in advance of the event for which they are seeking the exception.

2. Exceptions to Ordinance 21.03 will be evaluated by the Secretary of the Board of Trustees, taking into account all relevant information provided on the Alcoholic Beverages Exemption Form and the following conditions:
GUIDELINES FOR EXCEPTIONS TO ORDINANCE 21.03

A. the primary purpose of the event is something other than the availability of alcohol and alcohol is not used as an inducement to participate in the event;
B. the event will be held in a manner that is consistent with the standards of conduct appropriate for an academic community;
C. appropriate precautions will be enforced to prevent underage drinking and other violations of law or University policy;
D. the majority of the participants at the event will be of legal drinking age; and
E. the event will not result in the disruption of scheduled educational or extracurricular activities.

Ordinance 21.00: Alcoholic Beverages Exemption Form

Name: ____________________________________ Date: ______________________________
Address:___________________________________ Phone number: ____________________
Event Location: ____________________________________________
Event Date:___________ Starting/Ending Time: _________________________________
Event Description: ________________________________________________
Estimate how many people will attend the event: ____________________________
What type of alcohol will be served? (beer, wine, liquor): ______________________
Describe how you will prevent non-attendees from entering your event: _____________
Describe how you will determine whether attendees are of legal drinking age: ___________
Will any money be collected? __________ If yes, for what purpose: ______________________

Please Leave Blank for Departmental Review:

Action: __________ Approved __________ Denied
Signed: _____________________________________ Date: ____________________________
Conditions: __________________________________________________________________
GUIDELINES FOR EXCEPTIONS TO ORDINANCE 21.03

Secretary of the Board of Trustees  

The following chart summarizes general criteria used in evaluating whether to grant an exception to Ordinance 21.03. Applications for exceptions which do not fall within the following parameters will usually be rejected:

<table>
<thead>
<tr>
<th>Location or Type of Event</th>
<th>Permissible Times</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Buildings / Classrooms</td>
<td>None</td>
<td>Not applicable</td>
</tr>
<tr>
<td>Academic Buildings / Non-classrooms</td>
<td>M-F: 5pm-9pm Sat.-Sun.: 12-7pm</td>
<td>No undergraduates; beer and wine only</td>
</tr>
<tr>
<td>Athletic Facilities: Arenas or stadium</td>
<td>None</td>
<td>Not applicable</td>
</tr>
<tr>
<td>Other Athletic Facilities</td>
<td>M-F: 5pm-9pm Sat.-Sun.: 12-7pm</td>
<td>No undergraduates; beer and wine only</td>
</tr>
<tr>
<td>Non-academic Buildings</td>
<td>M-F: 5pm-9pm Sat.-Sun.: 12-9pm</td>
<td>Age 21 &amp; above: beer and wine only</td>
</tr>
<tr>
<td>Tailgating (Non-football events)</td>
<td>5 hours before the event; 3 hours after the event</td>
<td>Age 21 &amp; above</td>
</tr>
<tr>
<td>Outdoor Receptions</td>
<td>M-F: 5pm-9pm Sat.-Sun.: 12-10pm</td>
<td>Age 21 &amp; above</td>
</tr>
</tbody>
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